

S/N	87
Job Title	Civil Supervisor (For supervising civil Repair jobs)
Experience	Minimum 5-6 Years' Experience in Oil & Gas Field with similar experience
Qualification	Minimum Qualifications for this position is Diploma in Civil Engineering or similar
Principal Responsibilities	a. Minimum 5-6 Years' Experience in Oil & Gas Field with similar experience b. Should be a valid permit holder c. Should have a thorough knowledge of the Client civil systems and procedure d. Ensure qualified civil workers are employed for the work e. Should be aware of the various stages of inspection reqd. and invite QC Persons f. Should have a knowledge of inspection and carry out initial inspection and rectify defects before inviting QC g. Should verify the weather conditions are suitable for civil works h. Should ensure valid permit is available before starting work and tool box talk conducted and workers briefed i. Ensure proper cover available before start of work j. Should have knowledge of sequence of work k. Ensure proper ventilation available and necessary tests done before carrying out any work inside confined space. l. Ensure availability of all materials required as per scope of work. m. Ensure that all the civil related works follows recommended Safety practices. n. Ensure Good Housekeeping at site every shift. o. Handover his jobs his subordinates with key instruction.