

S/N	78
Job Title	Planning & costing Engineer (Mechanical-Electrical-Instrument)
Experience	Minimum 6-7 Years' Experience in Oil & Gas Field with similar experience
Qualification	Suggested: B.Sc / Eng. Degree in Engineering for Planning Engineer & For Cost Engineer - Okay
Principal Responsibilities	a. Ensure frequent communication with Planning Department and Inspection Section. b. Thorough knowledge of all Turnaround activities. c. Should be very fluent in English (Read/ Write/Speak) d. Should be physically fit and dynamic and ensure HSE awareness is effectively communicated to the lowest level in their regional languages. e. Should have worked in multinational environment. f. Should be able to develop level 4 plans for each equipment in consultation with Unit In-charge in line with the scope of work in P6 (compatible version as instructed by Company). g. Should be able to update level 4 plans and collecting data for progress reports in P6. h. Should able to issue progress reports from planning software as required by COMPANY Management. i. Should be able to adjust the float of the job activities (in case of delay) within stipulated time. j. Should be able to proactively identify delays and keep his manager informed for corrective action. k. Should record progress in a consistent manner as per the agreed norms established and approved by the company and maintain the records of the same. l. Should prepare detailed plans and reports for monitoring the movement / overhauling of bulk items (e.g., Safety/ Relief valves, Motor/Hydraulic Remote operated valves, Control valves etc.,). m. Carry out necessary changes to the plans/ revise schedules due to the Operational changes in the equipment release or other Site constraints and monitor the movement of bulk items. n. Co-ordinate with the Company's Planning team and Operations' coordinator for review of the plans and timely release of equipment from Operations to Contractor and back to Operations from Contractor.