

S/N	69
Job Title	Lifting Coordinator
Experience	Minimum 6-7 Years' Experience in Oil & Gas Field with similar experience
Qualification	Secondary diploma from TTI or equivalent. Alternatively, a trade test witnessed by COMPANY discipline Engineer
Principal Responsibilities	a. Co-ordination and arrangement of equipment resources on time to site during TA. b. Ensure that the logistics of heavy equipment is carried out safely. c. Familiar with lifting calculations and lifting plan d. Ensure the equipment is tested and certified by TPI e. Ensure the Lifting Plan is availability f. Ensure that the equipment travel route has sufficient overhead clearance prior movement. g. Arrangement of light duty vehicle for transporting required lifting tools to site. h. Co-ordination with supplier companies and third-party companies for the repair, inspection or maintenance of heavy equipment. i. Co-ordination with client and admin for the inspection and gate pass of heavy equipment prior entering plant. j. Maintaining equipment dashboard as per the instructions from Rigging Engineer and record of the equipment repair/service history. k. Prompt co-ordination with each area in-charge for the requirement of heavy equipment. l. Co-ordination with admin for the timely fueling of heavy equipment complying with the safety procedures and also maintaining fueling records. m. Maintain parking and positioning of heavy equipment in lay down area without obstructing other activities. n. Maintain good co-ordination and communication with the team including equipment operators. o. Ensure assistance in site during any equipment failure emergency throughout the TA.