

S/N	65
Job Title	TA/Project/Maintenance Engineer
Experience	Minimum 4-5 Years' Experience in Oil & Gas Field with similar experience
Qualification	Degree or HND in Mechanical discipline or its equivalent
Principal Responsibilities	a. TA/Project/Maintenance Engineer is a key position who ensures that all the Site works are timely and safely executed. b. Should be trained on the Work Permit Performer course conducted by COMPANY. c. Should be aware of the 'Permit to Work' procedure. d. Should be aware of all the permits required for safe execution of the job. e. Prepare the various Work Permits prior to the Turnaround as per the work scope requirements: f. Should be aware of the QA/QC requirements for each of the equipment. g. Should be fully aware of the scope in his unit(s). h. Should be aware of the job sequence (level 4) for each of the equipment. i. Should be aware of the Flange Assembly Tightening Record (FTR) requirements and FTR records are duly maintained by his supervisors (or Bolt torquing/tensioning Supervisors) during the execution of Turnaround. j. Should be aware of all TRAs applicable for his scope. k. Should receive permits for all works and ensure all TRAs are available inside container. l. Should extend permits as required to ensure job continuity with minimum idle time. m. Guide his supervisors with regard to the work sequence. n. Ensure his area Inspection coordinator is closely following up the QA/QC requirement for each of the equipment. o. Ensure that the right gaskets and materials are used in his area/equipment. p. Shall have a list of spares required for all his equipment to be inspected. q. Shall be responsible for withdrawing the right material from Contractor's material container. r. Ensure that all gaskets and COMPANY'S materials are stored properly at site after withdrawal from the material store container. s. Responsible for any damage to spares noticed at site. t. Constantly be in touch with his supervisors ensuring job safety and progress at all time. u. Ensure that safety talks are given by his supervisor to his crew on a daily basis. v. Coordinate his works with other contractors work so that there is no conflict and delay w. Ensure that all materials for his unit are withdrawn ahead of time and store adequately and used correctly in the respective equipment during Turnaround. Any material not utilized to be communicated to COMPANY representative. x. All Inspection Work Lists (IWLs) issued against equipment in the unit shall be immediately, effectively and safely implemented after obtaining necessary approvals. Any discrepancy on the same should be brought immediately to the notice of COMPANY representative. y. Ensure IWLs are quantified, feedbacks given and the approvals received from the Planning Dept. before starting of work. z. Ensure safe working practices are employed at his area.