

S/N	4
Job Title	Senior Planning Engineer
Role	Lead and coordinate the planning and scheduling discipline activities and processes for the work scope.
Qualification	Degree or HND in relative discipline or its equivalent
Experience	More than 8 years' experience in planning of maintenance activities in the petrochemical/oil and gas or power generation industry.
Job Skills	a. English language read, write and speaking to IELTS level 4. b. Able to work with computers, word, excel applications as well as Microsoft windows. c. Aware of different pipe, gaskets and bolting materials (PEFS and piping class). d. Familiar with the different welding techniques and its quality requirements. e. Able to work with Primavera P6 or latest version and Microsoft Project planning software package. f. Experienced with resource loading and scheduling to produce progress status reports. h. Able to plan associated activities for all Work Orders/requests well in advance.
Personality	a. Good interpersonal and communication skills. b. Able to form, smoothly interact and motivate a team within a matrix type organization. c. Demonstrable leadership, planning, decision making and problem solving skills.
Principal Responsibilities	a. Ensure the Planning Engineer and Planner deliver assigned WORK'S. b. Support output based maintenance scope in the CONTRACT. c. Select and request for the proper materials and equipment for larger jobs. d. Work with Primavera or Microsoft Project planning software package. e. Use resource loading and scheduling to produce progress status reports. f. Develop and submit applicable look ahead plans as per the CONTRACT in order to ensure integration with COMPANY look ahead plans. g. Plan associated activities for all Work Orders/request well in advance including but not limited to plan and schedule COMPANY complex multi-discipline maintenance activities including work scope and required resources, so as to ensure the follow-up for Work Order closure while ensuring adherence to standard procedures. h. Prepare maintenance Work Packs for all preventive and corrective maintenance Work Orders.